

Internship Positions at the Cleveland Council on World Affairs: Summer 2026

Instructions for Applying:

Deadline: Applications for summer 2026 internships are due by March 13, 2026, and will be reviewed on an ongoing basis.

Requirements: A high school diploma is required. A resume and cover letter are required. Please indicate your availability (what days/times of the week you are available) and which internship(s) you are interested in. You may use the same resume and cover letter to apply for more than one CCWA internship.

To Apply: Send a resume and cover letter as **one PDF titled: Last Name, First Name** to ccwa@ccwa.org. No phone calls, please.

Internship Benefits: These internships offer exposure to international work and meaningful opportunities for collaborative project work. The cost of daily parking will be reimbursed by CCWA for the duration of the internship. Additionally, CCWA may offer a modest stipend at the successful completion of the internship.

Available Internship Positions:

Research and Social Media Intern (1 Position Available)

- Conduct research on the impact of global developments on Cleveland.
- Content creation and engagement tracking.
- Provide administrative and logistical support to the CEO and COO as needed

International Exchanges Intern (1 Position Available)

- Interns will draft compelling proposals and program itineraries for U.S Department of State exchanges that showcase Cleveland as a destination for international visitors.
- Interns will help facilitate meetings and act as a liaison when international groups are in town.
- Interns will help with data entry and assist with social media.
- This internship is in-person.
- Expected start date: mid-May 2026

Model United Nations Intern (3 Positions Available)

Interns will work directly with the Model UN Program Associate to facilitate the preparation for, and execution of, CCWA's Model United Nations Conferences. Familiarity with Model United Nations and other diplomatic simulations is a plus but not required. This is a research and writing focused role, and strong applicants will demonstrate skills in both areas. Internship responsibilities include:

- Undertaking research on UN issues and draft background guides for the 2026-2027 Model

UN conference committees and topics.

- Contributing to the selection of committees and topics for the background guides.
- Collaborating with each other on research and editing.
- Supporting the development of Model UN workshop materials as needed.
- This internship is hybrid style having in-person and remote work